

Architect Registration Process: Initial License in Colorado with Reciprocity in California

Colorado

Requirements for Licensure as an Architect:

Endorsement Licensure as an Architect (Already Licensed in Another Jurisdiction):

12-25-314(3) Must be licensed in good standing in another jurisdiction. Qualifications must be substantially equivalent to those currently required of new applicants. May apply directly to Colorado or with a National Council of Architectural Registration Boards (NCARB) Council Record - refer to the directions in the application.

Licensure as an Architect by Graduation, Experience and Examination:

12-25-314(1) (a) (I) (A) Graduate with a professional degree from a program accredited by the National Architectural Accrediting Board (NAAB) and have three years of practical experience of the type and time required by Board Rule 4.5

12-25-314(1) (a) (I) (B) Graduate with a four-year architecture or environmental design degree, or other equivalent education as defined in Board Rule 4.5 and have five years of practical experience of the type and time required by Board Rule 4.5.

Licensure as an Architect by Transfer of Grades (Already Passed all Divisions of the ARE):

If you have passed all divisions of the ARE but are not yet licensed in another jurisdiction, you may apply to transfer your grades to Colorado. To be eligible, you must meet all of Colorado's licensing requirements - see above - and you must provide verification of passing the exams from another jurisdiction or from NCARB.

California

Reciprocity in California

To receive reciprocal licensure in California a candidate must meet the following requirements:

Hold a current and valid license or registration in another U.S. jurisdiction.
Provide verification of eight years of experience pre- or post-licensure through either work experience or a combination of work experience and education.
Provide evidence of completion of the NCARB Intern Development Program (if licensed less than three years).
Successfully complete the California Supplemental Examination (CSE).
California Supplemental Examination

Successful completion of the CSE is required of all candidates prior to licensure.

CSE application materials and detailed information on the examination are sent only at the time a reciprocity candidate is determined to be eligible.

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The "Application for California Supplemental Examination" lists the available upcoming examination dates. Candidates are only scheduled when they have established their eligibility, submitted a completed "Application for California Supplemental Examination", and paid the \$100 examination application fee.

Administrations of the CSE are scheduled on a first-served basis until full. Upon receipt and processing of the Application for California Supplemental Examination, a confirmation postcard is typically mailed within three to four weeks typically. Scheduling letters are mailed 30 days before the examination day.

Reciprocity without NCARB Certification

Follow the process below to apply for California reciprocity without an NCARB Certificate.

Complete a California Reciprocity Application, attach a check for \$35 made payable to the California Architects Board, and send it to 2420 Del Paso Road, Suite 105, Sacramento, CA 95834.

Contact your state of licensure and have them send directly to the Board a certification of your current licensure status and past exam scores.

Submit an Employment Verification Form from your current or previous employer(s) for a total of eight years experience. Contact your school and have them send directly to the Board a certified copy of your transcript(s). You only need to do this if you wish to submit education in lieu of a portion of your work experience.

Submit the following if you wish to submit self-employment experience:

An Employment Verification Form on your own behalf.

A list of projects for the time period being verified indicating the names and addresses of your clients, types of projects, construction costs, date each project was started and completed, and all services provided by you.

Items 1 to 3 are required. Submit documents in items 4 and 5 ONLY if they are applicable.